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Kent County Council
Swale Avenue of Remembrance
Sittingbourne
ME10 4DD

Tel: 0300 333 6346
Ask for: Mr Sonny Butler
E-mail: Sonny.Butler@kent.gov.uk
Our ref: SWALE DAB
Date: 02 September 2011

Dear Peter,

Swale District Advisory Board

I am writing on behalf of Swale District Advisory Board seeking your support in conveying this correspondence to Kent County Council - Members and Select Committee in nominating a County Councillor of the Swale area to join the membership of the Swale District Advisory Board.

The Swale Advisory Board has been established since September 2010 and is a statutory requirement for Local Authorities. The Swale District Advisory Board membership is still in its infancy in attracting the appropriate membership from partner organisations both statutory and from the voluntary sector in Swale District. Membership also comprises of our parent representatives in Swale Children's Centres who are an integral part of Swale District Advisory Board.

The Advisory Board currently meets once per quarter and meetings will not exceed no more than four meetings per financial year (1 April – 31 March) unless in an exceptional circumstances. The Advisory Board has a number of named steering groups who report and feedback in to the Advisory Board which is ultimately responsible for the Governance and Strategic direction of Swale Children's Centres.

I hope that you are able to support this request and I also attach a copy of the Governance Arrangements for Kent Children's Centres. Please refer to page 8 of the document and paragraph 2.4.2 which details the statutory sector membership of the District Advisory Board which includes Local and County Councillors.

The next Swale District advisory Board meeting is Thursday 13 October 2011 at 2.30pm.

I look forward to hearing from you.

Yours sincerely,

Sonny Butler
Independent Chairman, Swale District Advisory Board
On behalf of Swale District Advisory Board

Enc.

*Copy: Lee-Anne Farach – Swale Preventative Services Manager
Jenny Whittle – Lead Member Specialist Children's Services*